

Introduction to Online Catalog User Guide

The E-Catalog is publicly accessible and does not require an account for general use.

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Catalog Home Page

The screenshot shows the Macomb Community College Catalog Home Page. The header includes the college logo, name, and tagline "Discover. Connect. Advance." along with navigation links for "Apply" and "Contact", and a search bar. A secondary navigation bar lists "Future Students", "Current Students", "Business", "Community", and "Alumni & Donors". A search sidebar on the left is labeled "Search" and contains options like "Catalog Search", "Search Catalog", and "Advanced Search". A main navigation sidebar is labeled "Navigation" and lists various catalog sections. A dropdown menu at the top right is labeled "Choose a Catalog" and shows "College Catalog 2020-2021". The main content area features a large banner image of the college building and a "Welcome to Macomb Community College" message with links for "Vision & Mission Statements" and "Board of Trustees". Below the welcome message, there are links for "New Programs:" including "Automotive Technology - Vehicle Engineering Technician, AAS" and "Basic Emergency Medical Technician, Skill Specific Certificate".

Key Features [open browser to Macomb Community College Catalog site: <http://ecatalog.macomb.edu>]

- Three parts:
 - Header: macomb.edu information/links
 - Search: search the catalog
 - Navigation: links display catalog information
- Current & archived catalogs (*shown in dropdown menu*) 
- Every page in the catalog will have at least two icons in the upper-right corner
 - Print-Friendly Feature 
 - Help Feature 

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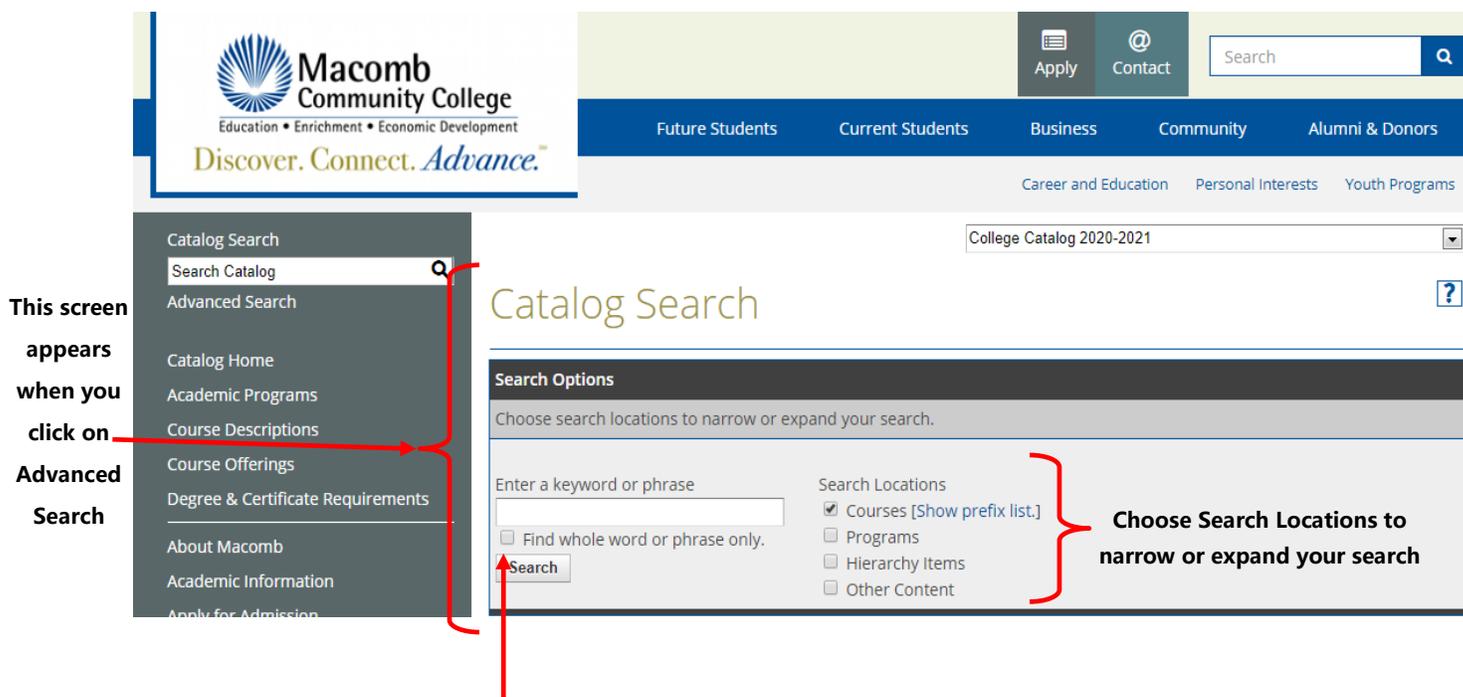
Searching the Catalog

Catalog Search:



- Allows you to search entire catalog by keyword

Advanced Catalog Search:



Check the Find whole word or phrase only. box to search for an exact match for a keyword or phrase

Both Catalog Search & Advanced Search return Search Results in 5 areas:

1. Courses - Prefix/Code Matches
2. Courses - Keyword/Phrase Matches
3. Programs - Keyword/Phrase Matches
4. Hierarchy Items - Keyword/Phrase Matches
5. Other Content - Keyword/Phrase Matches

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Browsing the Catalog



Education • Enrichment • Economic Development



Search



Future Students

Current Students

Business

Community

Alumni & Donors

Catalog Search

Search Catalog



Advanced Search

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College Catalog 2020-2021



Degree & Certificate Requirements



- Associate of Arts (AA) Degree
- Associate of Science (AS) Degree
- Associate of Applied Science (AAS) Degree
- Associate of Business Administration (ABA) Degree
- Associate of General Studies (AGS) Degree
- Academic Certificates
- Two-Year/Seven-Year Rule
- Official Board of Trustees Policy

Some pages feature links at the top of the page that will take you directly to that topic

Associate of Arts (AA) Degree

The Associate of Arts Degree is intended to provide a basic foundation for a Bachelor of Arts Degree program.

Requirements

- Minimum cumulative grade point average of 2.0
- Minimum 15 credit hours earned at Macomb

-AND EITHER-

- Minimum 60 credit hours in courses numbered 1000 or above, which include:
 - A minimum of 30 credit hours of General Education courses as described in the General Education Requirements table
 - A minimum of an additional 30 credit hours. These courses may be:
 - Courses numbered 1000 and above selected at the student's discretion; or
 - Courses required in a program (major) which lead to an Associate of Arts degree. These programs include Pre-Psychology and Pre-Social Work.

-OR-

- Courses required in a college or university transfer plan. While these plans are available on Student Planner Self Service, students are strongly encouraged to consult a College counselor or academic advisor for guidance in following transfer

Left-hand Navigation: Select any page to browse more information

Page Header:

Corresponds to the links within the Left-hand Navigation

Icons in upper right corner of each page:



Add the page to 'My Favorites'



Print-Friendly Page



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Academic Programs

Accounting

Associate of Business Administration

• Accounting, ABA

Certificate

• Business/Accounting, Certificate

Skill Specific Certificate

• Accounting, Skill Specific Certificate

Area of Study

Degree Type

Program: Click on a program link to see courses and requirements for that credential

Applied Technology and Apprenticeship

Associate of Applied Science

• Applied Technology & Apprenticeship, AAS

Architectural Technology

Associate of Applied Science

• Architectural Technology, AAS

Certificate

• Architectural Technology - Architectural Commercial Design & Construction, Certificate

• Architectural Technologv - Architectural Residential Design & Construction, Certificate

The 'Academic Programs' link will navigate to a list of all Programs sorted by:

- Area of Study
- Degree Type

Click here to print
Degree Planner.

Click here to access
transfer information.



Program Title Accounting, ABA

[Return to: Academic Programs](#)

Program description The Accounting program prepares students for entry level positions in the accounting field as well as enhancing the skills of individuals currently employed in accounting and who desire advancement. The program provides specialized knowledge in accounting theory and practice as well as an understanding of business operations in the American economy.

You are strongly encouraged to work with a counselor, academic advisor, or faculty/department coordinator

[Degree & Certificate Requirements](#)

[Scroll down for Additional Program Information](#)

Suggested sequence (may be modified to meet your needs):

Credit Hours Required: 62

Requirements for the credential.

Click on a course link for a description of that course.

Semester 1

- [BCOM 2050 - Business Communications](#) Credit Hours: 4.00
- [BUSN 1010 - Business Enterprise](#) Credit Hours: 3.00
- [ITCS 1010 - Computer & Information Processing Principles](#) Credit Hours: 4.00
- [GEN ED - Group II \(AAS, ABA\)](#) Credit Hours: Variable (Recommended Course MATH 1000 or higher) (MATH 0050 or MATH 0070 may be a required prerequisite depending on placement testing)

Semester 2

- [MKTG 1010 - Principles of Marketing](#) Credit Hours: 3.00

After suggested sequence the Additional Program Information is listed.

Accounting - Additional Program Information

Program options available with links to each Credential.

Program Options			
Credential	Title	Credit Hours Required	Notes
Associate of Business Administration	Accounting	62	Designed for transferring into a Bachelor of Business Administration program or entry into the field of Accounting.
Certificate	Business / Accounting	44	Designed for entry-level positions or furthering one's career.
Skill Specific Certificate	Accounting	19	Designed for entry-level positions or furthering one's career.

Contact information

Contact Information				
Contact Title	Name	Phone	E-mail	Location
Professor	Fred Jex	586.286.2171	jexf@macomb.edu	Center Campus
Professor	Shirley Glass	586.445.7154	glasss@macomb.edu	South Campus
Professor	William Callaghan	586.286.2135	callaghanw@macomb.edu	Center Campus
Professor	Brian Newman	586.445.7309	newmanb@macomb.edu	South Campus

Additional Program Information

Program Description:

The Accounting program prepares students for entry level positions in the accounting field as well as enhancing the skills of individuals currently employed in accounting and who desire advancement. The program provides specialized knowledge in accounting theory and practice as well as an understanding of business operations in the American economy.

Program Outcomes:

Upon completion of this program, the student will be able to:

1. In the Area of Communication:

- Present accounting views in writing.
- Present accounting views through oral communication.
- Listen effectively.

2. In the Area of Group Work and People Skills:

- Understand group dynamics and work effectively with people to solve accounting problems.
- Resolve conflict in group work.
- Organize and delegate tasks in group work.

3. In the Area of Critical Thinking:

- Solve diverse and unstructured accounting problems.
- Read, critique, and judge the value of written accounting work.

4. In the Area of Working Under Pressure:

- Deal effectively with imposed pressure and deadlines for accounting quizzes, homework, group work, practice set, and exams.

Career Opportunities:

- [Accounting](#)

Transfer Pathways:

Students intending to transfer and complete a bachelor's degree need to make early decisions concerning an academic major and a transfer destination. Statistics show that students who make these decisions early are more likely to persist to

Print to use the degree planner.

[Hide All](#) | [Print this Page](#)

Student ID: _____	Catalog: College Catalog 2020-2021
Student Name: _____	Program: Accounting, ABA
Adviser Name: _____	Minimum Credits Required: _____

Accounting, ABA ▲

The Accounting program prepares students for entry level positions in the accounting field as well as enhancing the skills of individuals currently employed in accounting and who desire advancement. The program provides specialized knowledge in accounting theory and practice as well as an understanding of business operations in the American economy.

You are strongly encouraged to work with a counselor, academic advisor, or faculty/department coordinator

Degree & Certificate Requirements
Scroll down for Additional Program Information

Suggested sequence (may be modified to meet your needs):

Credit Hours Required: 62

Semester 1

Course Name	Credit Hours	Term Taken	Grade	Gen Ed
BCOM 2050 - Business Communications	Credit Hours: 4.00			
BUSN 1010 - Business Enterprise	Credit Hours: 3.00			
ITCS 1010 - Computer & Information Processing Principles	Credit Hours: 4.00			
GEN ED - Group II (AAS, ABA) (Recommended Course MATH 1000 or higher) (MATH 0050 or MATH 0070 may be a required prerequisite depending on placement testing)	Credit Hours: Variable			

Semester 2

Course Name	Credit Hours	Term Taken	Grade	Gen Ed
MKTG 1010 - Principles of Marketing	Credit Hours: 3.00			
ACCT 1080 - Principles of Accounting 1 (Exploratory Course) (Critical Course minimum grade C is recommended for future success but is not required to receive credit)	Credit Hours: 4.00			
GEN ED - Group IA (AAS, ABA)	Credit Hours: Variable			
MGMT 1010 - Principles of Management	Credit Hours: 3.00			

Semester 3

Course Name	Credit Hours	Term Taken	Grade	Gen Ed
ACCT 1090 - Principles of Accounting 2	Credit Hours: 4.00			
ACCT 2300 - Federal Income Tax-Individual	Credit Hours: 4.00			
ECON 1160 - Principles of Economics 1 (Required Course GEN ED-Group III)	Credit Hours: 3.00			
BLAW 1080 - Business Law 1	Credit Hours: 4.00			

Semester 4

Course Name	Credit Hours	Term Taken	Grade	Gen Ed
ACCT 1150 - Microcomputer Applications in Accounting	Credit Hours: 3.00			
ACCT 2270 - Managerial Accounting	Credit Hours: 4.00			
ACCT 2180 - Intermediate Accounting 1	Credit Hours: 4.00			
GEN ED - Group IV (AAS, ABA)	Credit Hours: Variable			
• Elective - 3.00 Credit Hours from subjects ACCT, BCOM, BLAW, BUSN, FINC, MGMT, or MKTG (Recommended Course FINC 1010)				

Accounting - Additional Program Information ▲

Program Outcomes			
Credential	Title	Credit Hours Required	Notes
Associate of Business Administration	Accounting	62	Designed for transferring into a Bachelor of Business Administration program or entry into the field of Accounting.
Certificate	Business / Accounting	44	Designed for entry-level positions or furthering one's career.
Skill Specific Certificate	Accounting	19	Designed for entry-level positions or furthering one's career.

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Professor	Shirley Glass	586.445.7154	glassos@macomb.edu	South Campus
Professor	William Callaghan	586.286.2135	callaghanw@macomb.edu	Center Campus
Professor	Brian Newman	586.445.7399	newmanb@macomb.edu	South Campus

Program Description:

The Accounting program prepares students for entry level positions in the accounting field as well as enhancing the skills of individuals currently employed in accounting and who desire advancement. The program provides specialized knowledge in accounting theory and practice as well as an understanding of business operations in the American economy.

Program Outcomes:

Upon completion of this program, the student will be able to:

- In the Area of Communication:
 - Present accounting views in writing.
 - Present accounting views through oral communication.
 - Listen effectively.
- In the Area of Group Work and People Skills:
 - Understand group dynamics and work effectively with people to solve accounting problems.
 - Resolve conflict in group work.
 - Organize and delegate tasks in group work.
- In the Area of Critical Thinking:
 - Solve diverse and unstructured accounting problems.
 - Read, critique, and judge the value of written accounting work.
- In the Area of Working Under Pressure:
 - Deal effectively with imposed pressure and deadlines for accounting quizzes, homework, group work, practice set, and exams.

Career Opportunities:

- Accounting

Transfer Pathways: ▲

Students intending to transfer and complete a bachelor's degree need to make early decisions concerning an academic major and a transfer destination. Statistics show that students who make these decisions early are more likely to persist to graduation than their undecided counterparts. Students planning to transfer credits earned at Macomb are strongly urged to see a counselor or academic advisor as early as possible in their college careers.

- Transfer Plan Database

Notes:

Course Descriptions

- Advanced Search
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- Assistance Directory
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- University Center

Course Descriptions



Course Information

Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix: Code or Number: Type Keyword or Phrase:

All prefixes... [input] All types... [input] [Filter]

Find whole word or phrase only.

Accounting

- ACCT 1050 - Financial Record Keeping
- ACCT 1070 - Accounting for Entrepreneurs

Refine your search of courses by selecting a Prefix (ie. Subj.: ANTH), Code or Number (ie. Course #: 1000), Type (ie. Accounting) or Keyword or Phrase (ie. Financial) are additional search options. **MUST click Filter for options**

The 'Course Descriptions' link will navigate to a list of all courses sorted by:

- Course Type
- Alphabetically

Course Descriptions



Course Information

Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix: Code or Number: Type Keyword or Phrase:

ANTH [input] All types... [input] [Filter]

Find whole word or phrase only.

Anthropology

- ANTH 1000 - Introduction to Anthropology

[ANTH 1100 - Introduction to Cultural Anthropology](#)

Click on the course link to open/close the details of the course.

You can add the course to 'My Favorites' or print the course.

ANTH 1100 - Introduction to Cultural Anthropology

4.00 Credit Hours

Prerequisites: None

This course is an exploration of the world's many cultures to provide an understanding of the diversity in this ever-shrinking globalized world. The diversity will be illustrated through an examination of social organizations, religion, language, gender roles, the arts, and other elements of culture. In addition, anthropological theories and techniques will be studied to understand cultural evolution, adaptation, and globalization.

(4 contact hrs)

To view available sections of a course, click on the link 'Click here for class offerings'

[Click here for class offerings.](#)

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Course Descriptions (Continued)

Available course sections will open within the window.



Macomb Community College Catalog

Catalog

Sections Results

COURSES

SECTIONS

Term

2020 Winter Term

2019 Fall Term

2020 Spring/Summer...

Subject

Anthropology (ANTH)

Location

Online

Center Campus

South Campus

Academic Level

Undergraduate

Meeting Info

T TH 10:00 AM - 11:5...

M W 10:00 AM - 11:55...

T TH 12:00 PM - 1:55 ...

T TH 6:00 PM - 9:55 PM

T TH 8:00 AM - 11:55 ...

SHOW MORE

Faculty

M. Meier

S. Kirwan

A. McKinney

M. Bazner

M. Akers-Berg, M. Ba...

ANTH 1100



Set your preferred search language.

Intro to Cultural Anthropology ANTH-1100-V0801 (ANTH-1100-V0801)
Undergraduate, 2020 Spring/Summer Term

Intro to Cultural Anthropology ANTH-1100-S0802 (ANTH-1100-S0802)
Undergraduate, 2020 Spring/Summer Term
T TH 6:00 PM - 9:55 PM

Intro to Cultural Anthropology ANTH-1100-V0801 (ANTH-1100-V0801)
Undergraduate, 2019 Fall Term

M. Meier

Intro to Cultural Anthropology ANTH-1100-V0805 (ANTH-1100-V0805)
Undergraduate, 2020 Winter Term

M. Meier

Intro to Cultural Anthropology ANTH-1100-V0804 (ANTH-1100-V0804)
Undergraduate, 2020 Winter Term

Intro to Cultural Anthropology ANTH-1100-V0803 (ANTH-1100-V0803)
Undergraduate, 2020 Winter Term

Intro to Cultural Anthropology ANTH-1100-V0802 (ANTH-1100-V0802)
Undergraduate, 2020 Winter Term

M. Meier

Intro to Cultural Anthropology ANTH-1100-V0803 (ANTH-1100-V0803)
Undergraduate, 2019 Fall Term

M. Meier

Intro to Cultural Anthropology ANTH-1100-S1601 (ANTH-1100-S1601)
Undergraduate, 2020 Winter Term
M W 10:00 AM - 11:55 AM
A. McKinney

Intro to Cultural Anthropology ANTH-1100-C1602 (ANTH-1100-C1602)
Undergraduate, 2020 Winter Term
T TH 12:00 PM - 1:55 PM
S. Kirwan

1 2 ▶

About 14 results

Preferences Advanced Search

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Course Descriptions (Continued)

To view the course descriptions for a list of courses: **filter** for the courses that you need and then click on the **Print-Friendly icon**.

Course Descriptions



Course Information

Course Filter
Filter this list of courses using course prefix, course code, keywords or any combination.
Prefix: Code or Number: Type Keyword or Phrase:
All prefixes... Code or Number: All types... Filter
 Find whole word or phrase only.

Accounting

- [ACCT 1050 - Financial Record Keeping](#)
- [ACCT 1070 - Accounting for Entrepreneurs](#)
- [ACCT 1080 - Principles of Accounting 1](#)
- [ACCT 1090 - Principles of Accounting 2](#)
- [ACCT 1150 - Microcomputer Applications in Accounting](#)
- [ACCT 2180 - Intermediate Accounting 1](#)
- [ACCT 2190 - Intermediate Accounting 2](#)
- [ACCT 2270 - Managerial Accounting](#)
- [ACCT 2300 - Federal Income Tax-Individual](#)

From the Print-Friendly pop-up window, click on **Expand All Courses**. A list of course descriptions will appear for easy printing.

Macomb Community College College Catalog 2020-2021
Course Descriptions
[Expand All Courses](#) [Print this Page](#)

Course Information

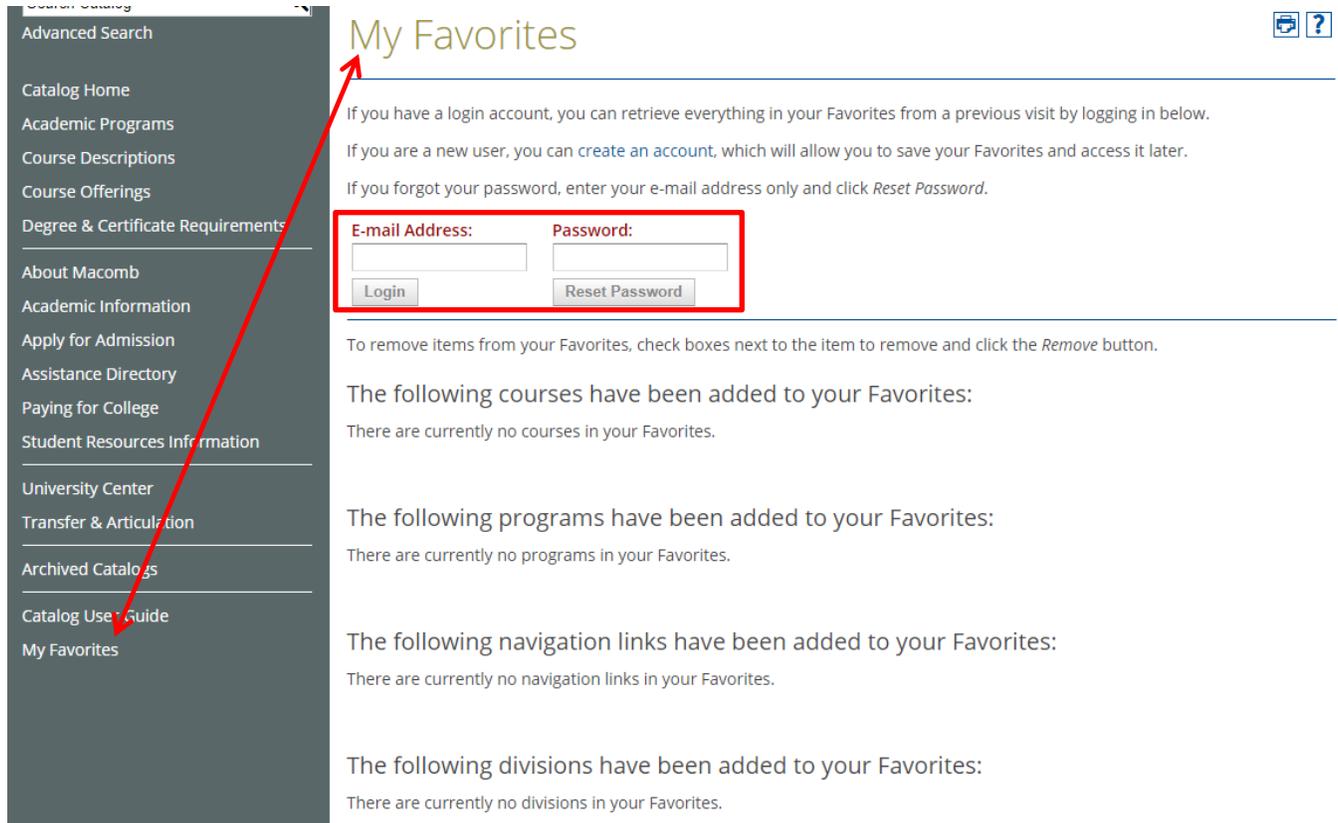
Accounting

- [ACCT 1050 - Financial Record Keeping](#)
- [ACCT 1070 - Accounting for Entrepreneurs](#)
- [ACCT 1080 - Principles of Accounting 1](#)
- [ACCT 1090 - Principles of Accounting 2](#)
- [ACCT 1150 - Microcomputer Applications in Accounting](#)
- [ACCT 2180 - Intermediate Accounting 1](#)
- [ACCT 2190 - Intermediate Accounting 2](#)
- [ACCT 2270 - Managerial Accounting](#)
- [ACCT 2300 - Federal Income Tax-Individual](#)

[Expand All Courses](#) | [Print this Page](#)

My Favorites

The 'My Favorites' feature allows you to retain a list of courses, programs, areas of study and pages that you find interesting or useful and wish to save for future reference. Creating a 'My Favorites' account only requires an email account and a password of your choice. This account is accessible from any computer with a connection to the internet.



My Favorites  

If you have a login account, you can retrieve everything in your Favorites from a previous visit by logging in below.

If you are a new user, you can [create an account](#), which will allow you to save your Favorites and access it later.

If you forgot your password, enter your e-mail address only and click *Reset Password*.

E-mail Address: **Password:**

To remove items from your Favorites, check boxes next to the item to remove and click the *Remove* button.

The following courses have been added to your Favorites:
There are currently no courses in your Favorites.

The following programs have been added to your Favorites:
There are currently no programs in your Favorites.

The following navigation links have been added to your Favorites:
There are currently no navigation links in your Favorites.

The following divisions have been added to your Favorites:
There are currently no divisions in your Favorites.

Remember: Clicking the  icon on any item will add that item to your 'My Favorites'.

My Favorites (Continued)

The following courses have been added to your Favorites:

Course Name	Remove
ACCT 1050 - Financial Record Keeping [College Catalog 2015-2016]	<input type="checkbox"/>
ACCT 1070 - Accounting for Entrepreneurs [College Catalog 2015-2016]	<input type="checkbox"/>
ACCT 1080 - Principles of Accounting 1 [College Catalog 2015-2016]	<input type="checkbox"/>
	<input type="button" value="Remove"/>

Check the box beside an item and click 'Remove' to delete an item from the 'My Favorites' page.

These are the courses a User has saved to their 'My Favorites'

The following programs have been added to your Favorites:

Program Name	Remove
Accounting, ABA [College Catalog 2015-2016]	<input type="checkbox"/>
Applied Technology & Apprenticeship, AAS [College Catalog 2015-2016]	<input type="checkbox"/>
Business/Accounting Certificate [College Catalog 2015-2016]	<input type="checkbox"/>
	<input type="button" value="Remove"/>

These are the programs a User has saved to their 'My Favorites'

The following navigation links have been added to your Favorites:

Navigation Link Name	Remove
Academic Information [College Catalog 2015-2016]	<input type="checkbox"/>
	<input type="button" value="Remove"/>

These are the navigational links a User has saved to their 'My Favorites'

The following divisions have been added to your Favorites:

Division Name	Remove
Accounting [College Catalog 2015-2016]	<input type="checkbox"/>
Applied Technology and Apprenticeship [College Catalog 2015-2016]	<input type="checkbox"/>
Architectural Technology-Architectural Commercial Design [College Catalog 2015-2016]	<input type="checkbox"/>
	<input type="button" value="Remove"/>

These are the areas of study (or divisions) a User has saved to their 'My Favorites'

Printer Friendly Pages

By clicking the Print-Friendly Page  icon in the top right of any page, you are taken to a print-friendly page of that content. You can click 'Print this Page' to print the content contained on that specific page.

Macomb Community College **College Catalog 2020-2021**

Business Management, ABA 



The Business Management program is designed to provide both a practical and theoretical management background for today's business world. This program enables students to enter the field of management and/or further their careers as supervisors and managers. Important management applications and techniques, history, relevant laws, entrepreneurship, and human and organizational relationships are emphasized.

[You are strongly encouraged to work with a counselor, academic advisor, or faculty/department coordinator](#)
[Degree & Certificate Requirements](#)
Scroll down for Additional Program Information

Suggested sequence (may be modified to meet your needs):

Credit Hours Required: 62

Semester 1

- [BUSN 1010 - Business Enterprise](#) Credit Hours: 3.00 ([Exploratory Course](#))
- [BCOM 2050 - Business Communications](#) Credit Hours: 4.00
- [ITCS 1010 - Computer & Information Processing Principles](#) Credit Hours: 4.00
- [GEN ED - Group II \(AAS, ABA\)](#) Credit Hours: Variable ([Recommended Course MATH 1000](#) or higher) (MATH 0050 or MATH 0070 may be a required prerequisite depending on placement testing)

Semester 2

- [MGMT 1155 - Human Resources Management](#) Credit Hours: 3.00
- [MKTG 1010 - Principles of Marketing](#) Credit Hours: 3.00
- [MGMT 1010 - Principles of Management](#) Credit Hours: 2.00 ([Exploratory Course](#)) ([Critical Course](#) minimum grade C)

This document contains help on the following topics:

1. [Selecting a Different Catalog](#)
2. [Searching the Catalog](#)
 1. [Search Options](#)
3. [Browsing the Catalog](#)
 1. [Printing Pages of the Catalog](#)
4. [Using the Favorites Feature](#)
 1. [Create a Favorites Account](#)
 2. [Login and Logout of Favorites Feature](#)
 3. [Edit Your Favorites Profile](#)

For additional help, please contact [support](#).

1. Selecting a Different Catalog

[BACK TO TOP](#)

There may be more than one catalog available from the Macomb Community College system e-catalog Gateway at a time. If there is more than one, you will see a dropdown box toward the top of the page with the name of the current catalog. Clicking the dropdown box provides access to other available catalogs. Selecting an alternate catalog will load it into the Gateway. If you do not see the dropdown box, then only a single catalog is currently published.

You may add information from any of the available catalogs to your own personal Favorites. See below to learn more about [Using the Favorites Feature](#).

2. Searching the Catalog

[BACK TO TOP](#)

The Catalog Search (shown at the top of the navigation) allows quick retrieval of catalog content that matches your interests.

To use the Catalog Search, simply enter a search keyword or phrase and press ENTER. The search will find any matching content in the catalog including courses, programs, divisions, areas of study or other narrative content.

2.1. Search Options

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Search options are available by clicking on the Advanced Search link below the regular search form or by clicking the Modify Search Options link after performing a search. The search options offer more precise searching of the catalog content.

To limit your search to only specific types of catalog content, check only the checkboxes for content categories you wish to include in your search.

Check the "Whole Word/Phrase" check box to search for an exact match for a keyword or phrase. For instance, entering "bio" will only return hits in which the term "bio" stands alone; it will not return any instances of the term "biology". The same is true if you enter a phrase.

By clicking the Help  icon in the top right of any page, you are taken to a detailed description of the help topics shown there.

Still have questions? For help with My Favorites email: curriculummanager@macomb.edu.

For help with the College Catalog or the Workforce & Continuing Education Catalog, email: answer@macomb.edu.